



## NOTICE OF JOB OPENING

### *Anchorage Replacement Home Alliance Coordinator*

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**OPENS:** Ongoing Recruitment  
**JOB STATUS:** Full-Time, Non-Exempt

**CLOSES:** When Filled  
**STARTING SALARY:** See Job Description

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### **JOB DESCRIPTION**

The Replacement Home Alliance Coordinator works directly with individuals experiencing disabilities to provide assistance in personal care and community activities. The primary purpose of this position is to provide live-in coverage for regular live-in staff during extended time off for vacation, medical leave, etc.

When working as a Replacement HAC (generally 16 hours per day), rate of pay is \$7.75/hour for regular hours worked and \$11.63/hour for overtime hours worked. Overtime is paid for any hours worked that exceed 8 hours per day or 40 hours per week. While working as a Replacement HAC, housing is provided in the assisted living home where worked is being performed.

When live-in coverage is not needed, this position would work as an Individual Support Specialist. The ISS schedule may include days, evenings, nights, and weekends. While working as an ISS, rate of pay is \$12.50 per hour and housing is provided.

### **REQUIREMENTS**

**EDUCATION:** High school diploma or GED.

**EXPERIENCE:** At least 6 months of experience working with individuals who experience developmental disabilities and/or challenging behaviors.

- OTHER:**
- Ability to lift 50 pounds on a regular basis
  - Be 21 years of age or older
  - Have a valid driver license & at least 3 years of driving experience (can include permit time)
  - Provide driving record that meets agency guidelines
  - Pass a criminal background check under state regulation

### **FOR MORE INFORMATION, CONTACT:**

Human Resources Recruiter  
Hope Community Resources, Inc.  
540 W. International Airport Rd  
Anchorage, AK 99518  
1-800-478-0078  
[jobs@hopealaska.org](mailto:jobs@hopealaska.org)